


## P.A.R.T. Transcription Session

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### Assignment Goals:

1. Gain hands-on experience with transcription
2. Consider challenges and ways to minimize errors in transcription
3. Engaged in accuracy checking exercise.

**Materials:** All are available at: <http://sites.utm.utoronto.ca/conway/content/part-transcription>

1. A copy of the assignment: transcription.pdf
2. Audio file for transcription: 
3. Transcription rules: transcription\_rules.pdf
4. Powerpoint slides from today: transcription1.pdf

**Task:** Transcribe the audio interview.

1. Begin at 'My first question....' Go until the five minute mark..
2. The transcription should be completed in a word (docx) file following the transcription rules.
3. Once done, please email the docx transcription- the file name should be your last name- to <mailto:tenley.conway@utoronto.ca>
4. Please also bring an electronic copy to the section session (Feb 1<sup>st</sup>).